STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
DIVISION OF FACILITIES DEVELOPMENT (DFD)
DOA-4225 (R10/2012)
S. 16.765, WIS. STATS.

Mailing Address: P. O. Box 7866, Madison, WI 53707-7866
Street Address: 101 E. Wilson Street, 7th Floor, Madison, WI 53703
Phone: 608 / 266-2731; *Fax:* 608 / 267-2710
http://www.doa.state.wi.us/dfd

Request for Subcontractor Approval

Contractor Name	Project Title
Street Address PO Box	Location
City State ZIP + 4	Project Number
Contact Person Phone Number	DFD Project Manager
Prime Contractor Business Certification ☐ MBE* ☐ DVB*	Contract Amount $

The use of any subcontractors for this project must have prior approval by DFD. ☐ Revised Form _____

☐ **No Subcontractors will be used on this project**

Subcontractor Name / Phone Contact Person / Email	City, State	Type of Work/Service	Estimated Contract Amount	MBE*	DVB*
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				☐	☐
				☐	☐
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				☐	☐
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				☐	☐
				☐	☐

* MBE Minority Business Enterprise / DVB Disabled Veteran-Owned Business

☐ Additional Pages Attached

Prepared By:

_____ Signature _____ Date (mm/dd/ccyy)

_____ Printed Name

_____ Title

For DFD Use Only

_____ Screened By _____ Date (mm/dd/ccyy)

☐ Subcontractors Approved

☐ Subcontractors Approved Except as Noted

_____ Project Manager _____ Date (mm/dd/ccyy)

This form can be made available in alternate formats to individuals with disabilities upon request.