

2019-21 Biennial Report
Wisconsin Department of Administration



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This 2019-21 Biennial Report of the Wisconsin Department of Administration is submitted pursuant to [§15.04\(1\)\(d\)](#), Wis. Stats., which requires each agency to prepare a report on the performance and operations of the department or independent agency during the preceding biennium, and projecting the goals and objectives of the department or independent agency as developed for the program budget report. Additional information about the Wisconsin Department of Administration is available on the Department’s website at <https://doa.wi.gov/>.

Department Overview

AGENCY DESCRIPTION

The Department of Administration (DOA) is headed by a secretary who is appointed by the Governor with the advice and consent of the Senate. DOA provides budget, management, technology, and administrative services to state agencies; supports the Governor by preparing executive budget proposals; provides broad administrative support and a variety of program services to state agencies; manages all state office buildings, the Capitol, and the Executive Residence; coordinates land management, housing, and energy policy and programs; and oversees and regulates state gaming programs.

AGENCY STRUCTURE

DOA contains 12 divisions and numerous boards and commissions attached under s. [15.105](#), Wis. Stats., and councils attached under s. [15.107](#). DOA also provides administrative support to several agencies, boards, councils, and commissions attached under s. 15.03.

Division of Capitol Police

The Wisconsin State Capitol Police (Capitol Police) assists in the protection of the Governor and his or her family, the Lieutenant Governor, State Legislators, State employees, and the visiting public. The Capitol Police supports continuity of government and continuity of operations services and has jurisdiction to enforce all civil and criminal laws throughout the State of Wisconsin.

Division of Energy, Housing, and Community Resources

The Division of Energy, Housing and Community Resources (DEHCR) develops housing policy and offers a broad range of program assistance and funds to address homelessness and support affordable housing, public infrastructure, and economic development opportunities. The Division partners with local governments and service providers, non-profit agencies, housing authorities, and developers. In addition, DEHCR administers the statewide program to assist eligible households by providing electric and heating bill payment assistance, as well as benefits and services to assist with energy crises. Eligible households may also receive weatherization services.

Division of Enterprise Operations

The Division of Enterprise Operations (DEO) administers enterprise policies governing procurement, risk management, and continuity of operations planning; provides services to DOA and other agencies in the areas of financial management, procurement, risk management, continuity of operations planning, and the State Prosecutors Program; and facilitates opportunities for diverse businesses to sell goods and services to state agencies.

Division of Enterprise Technology

The Division of Enterprise Technology (DET) develops and maintains information technology services in collaboration with State of Wisconsin agencies, boards, and commissions as well as other units of government, to best serve those living and working in Wisconsin.

Division of Executive Budget & Finance

The Division of Executive Budget and Finance (DEBF) provides accounting, budget, debt management, and financial services for state government. DEBF also provides fiscal and policy analysis to the Governor for the development of executive budget proposals; assists agencies in the technical preparation of budget requests; reviews legislation; and prepares or coordinates the fiscal estimates that accompany all expenditure bills.

Division of Facilities Development

The Division of Facilities Development (DFD) is responsible for staffing the State Building Commission and developing and implementing the biennial State Building Program. The program includes the construction of new buildings and the remodeling and renovation of existing facilities for all state agencies and the University of Wisconsin System. This function provides technical advice, project management, and field oversight of construction projects, as well as contracts for architecture/engineering services and construction work.

Division of Facilities and Transportation Services

The Division of Facilities & Transportation Services (DFTS) is comprised of three bureaus that provide support functions for state agencies: 1) The Bureau of Enterprise Fleet oversees the operation of Central Fleet, State Vanpool Program, Wisconsin Air Services, State Records Center, and Mail Transportation; 2) Bureau of Building Management oversees, maintains, and manages our state building portfolio of over 30 Department of Administration-owned facilities totaling approximately 6 million square feet of space throughout the state; 3) Bureau of Real Estate Management oversees the enterprise real estate and leasing program, which includes the sale, lease, or purchase of buildings and land for state agencies and attached boards. This Bureau also manages the space management and tenant occupancy services in Department of Administration-owned facilities, provides administrative support functions for the division, as well as operates the Capitol Tours program.

Division of Gaming

The Division of Gaming protects the integrity of Indian and charitable gaming in Wisconsin by focusing on regulatory responsibilities that protect the public interest and the integrity of games. This is accomplished through licensing procedures, background investigations, and regulatory enforcement activities.

Division of Hearings and Appeals

The Division of Hearing and Appeals (DHA) conducts impartial, independent hearings that serve customer agencies and the residents of Wisconsin. Using the central panel model for administrative hearings, DHA conducts hearings for 15 state agencies and others when requested and provides administrative support to the Waste Facility Siting Board.

Division of Intergovernmental Relations

The Division of Intergovernmental Relations (DIR) supports counties, municipalities, citizens, and businesses by providing support services in land use planning, land information and records modernization, municipal boundary review, plat review, demography, and coastal management programs. DIR also works to strengthen the relationship between the State of Wisconsin and the governments of the State's 11 federally recognized Native American Tribes.

Division of Legal Services

The Division of Legal Services (DLS) provides legal assistance to the Secretary, department managers, and staff regarding the administration of departmental duties and responsibilities, as well as to boards and commissions that are attached to the Department. DLS also serves executive branch agencies and independent state boards, offices, and commissions on statewide issues to bring greater consistency to state contracting, procurement, and other common activities.

Division of Personnel Management

The Division of Personnel Management (DPM) provides centralized and decentralized Human Resources leadership for the State of Wisconsin Government Executive Branch agencies, comprised of over 20 state agencies, supporting more than 30,000 employees. DPM oversees all state human resources functions including the state civil service system, labor relations, payroll and benefits administration, workforce relations, HR information systems administration and management, policy administration, classification and compensation, the state's affirmative action, equity, and inclusion programs, and provides training and development to employees, supervisors, and agency leaders statewide. The Division's goal is to ensure state government is equipped with a talented and diverse workforce to provide the best possible service to the public.

Office of Business Development

The Office of Business Development performs business development outreach responsibilities and other functions determined by the Secretary.

STAR Program Office

The STAR Program Office administers the State's enterprise resource planning (ERP) system for finance, budget, procurement, business intelligence, and human resource functions and provides for the efficient and reliable delivery of ERP services.

Office of Sustainability and Clean Energy

The Office of Sustainability and Clean Energy leads the State of Wisconsin in addressing the effects of climate change through programs and policies that support the use of clean energy resources and technology.

VISION

Be the most effective, secure, innovative, and transparent agency for our customers.

MISSION

DOA delivers effective and efficient services at the best value to government agencies and the public.

GOALS

- Increase the effectiveness and efficiency of operations.
- Innovate state government.
- Improve customer relations.
- Develop our workforce.
- Ensure safety and security of operations.
- Promote open and transparent government.

2019-21 Accomplishments

The Department of Administration (DOA) fulfilled its statutory commitments and accomplished a variety of activities and projects during the 2019-21 biennium. Some of these major accomplishments include fostering an efficient workforce and building retention, modernization improvements to improve workflows, effective budgeting resulting in taxpayer savings, new divisions, and offices, building a sustainable economy and investing in resiliency, increasing collaboration and development, and investing in housing and local communities.

The following provides a listing of significant achievements that improved public services and created efficiencies for the Department's state government customers.

An Efficient and Engaged Workforce:

Vision 2030. In collaboration with the Governor's Office, DOA developed a decade-long strategic vision for reshaping how and where state employees work and how government serves the state's residents. Called Vision 2030, the strategic framework addresses four key challenges that have accelerated during the COVID-19 pandemic: aging infrastructure, aging state workers, limitations on talent attraction, and a need to adapt to the digital age. To address these challenges, Vision 2030 proposes:

- Reducing the deferred maintenance backlog by \$100 million over the next decade,
- Reducing the overall general office space in state facilities by 10 percent over the next decade,
- Create redevelopment opportunities in Wisconsin communities, and
- Increase the number of state employees that reside outside of Madison by at least 5 percent.

Human Capital Management at STAR Program Office

- Updated state recruitment and hiring processes with the Talent Acquisition Manager (TAM), replacing outdated Wisc.Jobs technology, streamlining job opening, applicant screening, and recruitment for the state.
- The new automated system allowed STAR to reduce turnaround time by approximately 80 percent, allowing work to be done while the interface is running.
- Implemented the single paycheck project which eliminated previous paycheck issues, ensuring employees with multiple state jobs receive a single cumulative paycheck through direct deposit.

Enterprise Purchase Order (PO) Roll. STAR Procurement managed two highly successful PO roll and year-end close seasons. In 2019, an explosion in downtown Madison interrupted multiple servers and network connections for several entities, including STAR. Staff successfully adjusted and managed the PO roll around this major disruption.

State Procurement Manual. In August 2019, the DEO State Bureau of Procurement introduced a completely updated State Procurement Manual to update references, eliminate redundancy and modernize policies. SBOP published the revised manual to a newly created website that allowed for greater access and enhanced search capabilities.

Increase Effectiveness and Efficiency of Personnel Operations. The Division of Personnel Management (DPM) streamlined enterprise operational functions through the development and implementation of new technology, Phase I TAM Candidate Gateway; implemented a new Learning Management System,

Cornerstone with successful consolidation of all agencies on an enterprise portal; and built a new virtual training library with over 2,000 courses through the implementation of Content Anytime. DPM also launched an FMLA enterprise application, a reference checking application, SkillSurvey, a new interview scheduling software, Appointments Plus, and updated the State's more than 20-year-old applicant tracking landing page, Wiscjobs. DPM also implemented an online open enrollment technology for new hires and the annual enrollment process, and completed the development of regional SharePoint sites.

Establishing standards and resources for equity and inclusion. The Bureau of Equity and Inclusion (BEI) created new standards for agency AA/EI plans; conducted 19, two-hour training sessions for Equity and Inclusion (EI) Officers and professionals to support the development of agency EI plans; approved 20 agency EI plans. BEI also created and implemented equity and diversity-required training for state employees, Moving Beyond Compliance, and developed and conducted EI leadership training series for executive agency leaders, administrators, and supervisors, and EI training for employees, Engaging in Effective Conversations around Race. To help increase equity and inclusion of the state workforce from the ground up, BEI restructured, expanded, and strengthened outreach efforts for the Wisconsin Student Diversity Internship program, doubling the number of applications received from students of color. And to improve the work environment for existing employees, BEI developed and implemented mandatory respectful workforce, harassment, and discrimination training; expanded the state's diversity award categories; and assisted with the creation, implementation, and staffing of the Governor's Advisory Council on Equity and Inclusion.

Engage and develop Wisconsin's workforce through enterprise-wide training and development.

Enterprise training attendance more than tripled from 613 in 2019 to 7,327 in 2020; 47 in-person class offerings were revamped to fit a virtual, webinar, format; 184 training offerings were made available, up from 56 in 2019. The Division of Personnel Management (DPM) supported and provided content for DOA leadership programs, for the EMDA and DOA leadership program, and provided numerous special training sessions and conference breakouts, including three DOA Town Hall presentations and 10 DOA leadership breakouts. DPM also launched a Train-the-Trainer program for agency subject matter experts.

Modernization Improvements:

Finance modifications and increasing efficiencies at STAR Program Office

- The STAR Program Office, at the request of state agencies and the State Budget Office, increased efficiencies and improved grants workflows in the Enterprise Resource Planning (ERP) system.
- The STAR Program Office developed a "scrubbing" function for the file interface process to identify and remove invalid special characters that previously prevented files from loading correctly. This update reduced staff time and duplicative effort spent on re-submitting affected files.
- Updated software for agencies to import data from Expenses and Accounts Payable modules. The update incorporates additional data giving agencies more accurate financial information and runs more efficiently, substantially decreasing run time from minutes/hours to seconds/minutes.
- Implemented eSupplier for existing suppliers, this gives external users the ability to log into the ERP system to see their invoices, payments and update their supplier information.
- Working with the project costing (PC) user group to clean up and create new and improved enterprise PC queries including agency testing and feedback.

GDIS Modernization. The Division's Gaming Device Inventory System (GDIS) is used by Tribes and vendors to submit changes to casino gaming machine inventories and by Division staff to track and audit gaming devices. Over the last two years, the Division worked with DET and an outside vendor to update the system with new technology and provide an improved interface with more capabilities for the end-user.

Raffle System Modernization. The Division of Gaming continues to improve its efficiency in processing charitable license applications. After the implementation of an online licensing system in 2016, over 52 percent of raffle licensees now renew and apply for licenses electronically.

Improve Customer Relations. DPM instituted several activities and initiatives to strengthen our relationship with and service to agencies to better serve our employees. The Division also developed a division-wide strategic plan and dashboard tool to track and monitor progress, established service-level agreements and metrics for 19 shared services agencies, created and implemented an agency HR customer service satisfaction survey, and redesigned classification and compensation delegation structure. DPM also established quarterly and annual update reports agency HR services, established a DPM newsletter and quarterly all-staff meetings, contracted with a new Employee Assistance Program (EAP) provider, created a regional interview question library for hiring supervisors, and developed and/or updated several handbook chapters and published several key workforce reports and documents.

Technology System Modernization. During the 2019-21 biennium, the Division of Facilities Development (DFD) invested resources in modernizing the systems and processes that support our work. This work included transitioning the bidding process to a virtual environment creating efficiencies for our partners in the construction industry, implementing a new tool for electronically reviewing construction documents that streamlined work and provided collaboration with project stakeholders, and, procuring a tool to migrate our out-of-date project management tool to a modern application that will lead to streamlined workflow, improved services, and additional analytical capabilities for the State Building Program.

Technology Modernizations and Upgrades. The Division of Enterprise Technology (DET) continued maintenance of systems running daily and walking through Disaster Recovery and Cybersecurity/Incident Response Exercises. DET also completed more than 1,200 different life cycle replacements and over 200 modernization and upgrade efforts including desktop and server upgrades, Lifecycle replacements, patching, eSLA (Electronic Safety and Licensing Application) modernization, MDS Plat Review modernization, ADA compliance and Security adjustments, Infrastructure Service upgrades/modernizations – both in the distributed and mainframe areas, OCI Financial modernization utilizing Onbase.

Technology Process Improvements. DET managed efficiencies and maturity improvements in processes for our statutory reporting, service and service enhancement, project management, security, architecture, and operations areas, elections activities during 2020 – which included a significant bulk mailing, Bart Integrations, Marine Cargo Insurance Application, People's Mapping Commission Virtual Conference Assistance Application, UW Collaboration to start using our Data Center, implement split tunneling for network and access management, End Point Protection implementation, security training, Multi-Factor Authentication implementation, and many more.

Effective Budgeting:

Refunding Bonds. The Capital Finance Office took advantage of the continued low-interest-rate environment and completed eight refunding bonds issues that resulted in present value debt service savings of nearly \$221 million. The DEBF Capital Finance Office continues to evaluate outstanding debt and obligations of the State for continued refunding savings.

Environmental Improvement Fund (EIF) awards. The Environmental Improvement Fund, which is jointly administered by the departments of Administration and Natural Resources, made 137 awards in the total amount of \$748 million during the 2019-21 biennium. Most of the awards are in the form of loans with subsidized interest rates for projects funded by the Clean Water Fund Program and the Safe Drinking Water Loan Program.

Lease Savings. The Bureau of Real Estate Management achieved \$31,866,080 savings on modified, consolidated, or renegotiated initial terms of leases for enterprise agencies. When including renewal term negotiations, the savings add \$9,969,613 for a total projected savings of \$41,835,693.

2019-21 Capital Budget. DFD began delivery and implementation of the largest capital budget in state history which included the design, development, and construction of many large highly complex projects located across the state.

2021-23 Capital Budget. During the 2019-21 biennium, DFD developed the 2021-23 capital budget, which included \$1.4 billion in funding for 54 specifically enumerated construction projects as well as maintenance and repair projects across the state.

New Divisions and Offices:

Reorganization and New Division. The Division of Facilities & Transportation Services (DFTS) was formed in late 2020 and combined bureaus from the former Division of Facilities Development and Management as well as a bureau from the Division of Enterprise Operations. The new division has focused on the synergies between the bureaus and expanded the Facilities Management Collaboration Center (FMCC) which is a group comprised of enterprise facilities & fleet staff that share best practices.

Office of Sustainability and Clean Energy (OSCE)

- As directed by Executive Order #52, OSCE provided extensive coordination and support for the Governor's Task Force on Climate Change. The Task Force worked closely with the OSCE to identify new, cost-effective conservation, sustainability, and efficiency strategies for the state and prepare Wisconsin for climate change by incorporating climate adaptation strategies into existing planning. The Governor's Task Force on Climate Change published their final report on December 9, 2020.
- As directed by Executive Order #38, the OSCE began developing the Clean Energy Plan commenced in the fall of 2020. This plan creates the conditions for equitable access to clean energy while reducing the energy burden and making energy more affordable for all; grows the clean energy workforce and promotes improved health outcomes; drives climate change mitigation and adaptation through nature-driven solutions, utilize Wisconsin-based resources, and reduces emissions of greenhouse gases and criteria pollutants, and prevents billions of dollars from leaving the state for our energy needs; advances innovation in clean energy

technology, and drives Wisconsin's leadership in clean energy. Wisconsin's clean energy plan is expected to be published by the end of 2021.

Sustainable Economy and Resiliency:

Green Bonds. The State issued its first series of "green bonds" in the 2019-21 biennium, which reflects the use of the bond proceeds in funds that have an environmental focus and mission.

Energy Savings. The Bureau of Building Management achieved energy savings by converting over 18,000 lamps to LED throughout the DOA-owned space portfolio.

Transit Capital Assistance Grant Program. In support of reducing harmful emissions from diesel vehicles, the DEO VW Mitigation Program made payments totaling \$20.6 million from July 1, 2019, through June 30, 2021, for the scrapping and replacement of 43 heavy-duty diesel-powered public transit buses in seven (7) communities across Wisconsin. During this period the Program also approved expenditures of \$1.2 million for the replacement of two diesel-powered motorcoaches owned by the Department of Corrections under the State Fleet Replacement Program. Replacement of the motorcoaches will occur in the first half of State Fiscal Year 2022.

New Sustainability Guidelines. During the 2019-21 biennium, DFD implemented sustainability guidelines that align with new industry trends. These guidelines provide the framework for increased energy efficiency and sustainability in the design and construction of state building projects and focus on some soft benefits such as resiliency, justice, equity, and inclusion.

The Wisconsin Coastal Management Program (WCMP). WCMP has contributed to numerous resiliency efforts over the last year. WCMP is in the final months of a three-year project, the Southeastern Wisconsin Coastal Resilience Project. The multi-agency effort provided assistance and resources to southeastern Wisconsin, helping communities to assess vulnerabilities and become more resilient. In 2020/2021, WCMP received funding for two projects of special merit. The Wisconsin Coastal Management Data Infrastructure project is helping communities to become more resilient in the Lake Superior region by building a network focused on culverts and flooding. WCMP provided funding to partners working to identify opportunities to use Nature-Based Management and wetlands to address flooding. WCMP, with the Wisconsin Department of Natural Resources and Wisconsin Sea Grant, created and sent a mailing to property owners on Lake Michigan who live in areas subject to coastal erosion, providing them with information on resiliency resources. WCMP worked with partners, including Wisconsin Wing Civil Air Patrol, to acquire and make available aerial photos of the entire shoreline. WCMP funded several resiliency-related competitive grants, including the Northeast Wisconsin Coastal Resiliency Study and the East River Resiliency Plan. Finally, WCMP worked extensively with partners on local, state, regional, and national levels to develop efforts focused on coastal resiliency.

Increasing Collaboration and Development:

Gaming Partnerships. The Division of Gaming continued to develop and maintain positive working relationships with Tribal leadership and Tribal Gaming Commissions by producing high-quality vendor licensing procedures, background investigations, and regulatory compliance activities. To increase efficiency and reduce costs, the Division began conducting casino audits remotely in 2021. Due to the limited on-site activity required and the ability to obtain audit documents electronically, financial audits

are now conducted entirely remotely. Compliance audits are now being conducted through virtual interviews with a more limited on-site portion that includes gaming device testing, procedural reviews, and departmental inspections. As a result, the Division has been able to continue to conduct comprehensive audits while reducing our impact on gaming operations, reducing costs, and increasing flexibility for staff.

Driver Training. The Bureau of State Risk Management partnered with the Department of Transportation in creating a “Drive Safe Wisconsin” training course to help mitigate injuries and losses involving motor vehicles. The course provides information about driving risks and best practices to help reduce the chances of motor vehicle collision, injury, and loss by improving knowledge and behavior while on the road. The training series focuses on four important driver safety topics that are common contributing areas of risk and loss for the State of Wisconsin and include Using Safety Belts, Seeing Well, Avoiding Dangerous Driving Behaviors, and Adjusting to Road Conditions. “Drive Safe Wisconsin” is available through both Employee Self Service (Cornerstone) for state agencies along with UW System on their corresponding learning management system. The course complements existing overall state loss prevention efforts including DOA’s Fleet Driver and Management Policies and Procedures and is designed either to be taken in a single sitting or by topic and has a total run time of approximately 40 minutes. This training is beneficial to state employees in both their personal and work-related operation of vehicles and anyone operating a vehicle is encouraged to complete this training.

AmeriCorps in Wisconsin Communities. Serve Wisconsin AmeriCorps members served more than 750,000 hours since the spread of COVID-19 in March 2020. In the fiscal year 2019-20, Serve Wisconsin AmeriCorps supported 782 members, completing over 690,000 hours of service. In the fiscal year 2020-21, Serve Wisconsin AmeriCorps supported 748 members, completing over 650,000 hours of service for a total of 1,530 AmeriCorps members serving over 1,340,000 hours over the biennium.

Supplier Diversity. The Wisconsin Supplier Diversity Program (WSDP) undertook a tremendous effort to brand the Program with a new, revitalized website, new program, and certification logos and marketing materials, and introduction of a monthly newsletter. The Program implemented an electronic process for delivery of certificates and certification approval letters, developed processes for virtual site visits, increased outreach with suppliers and diverse chambers throughout the State, and conducted over a dozen virtual training and recruitment events to include a Certification Workshop and a Madison Area Certifiers Event with the Wisconsin Department of Transportation, City of Madison, and Dane County. During the biennium, the program grew Disabled Veteran-Owned Business certifications to 45 and certification for all three programs to more than 1,300. In the fiscal year 2019-20, the Wisconsin Supplier Diversity Program exceeded the Minority Business Enterprise spend goal for the first time in 6 years with a 5.35 percent spend.

Housing and Local Communities:

Completion of Community Development Block Grant-CLOSE Program Awards. The Division of Energy, Housing and Community Resources (DEHCR) implemented the CDBG- CLOSE program during the 2017-2019 biennium to provide necessary regulatory and financial flexibility for communities to address local needs and primarily serve persons with low to moderate incomes. The CDBG-CLOSE program replaced the CDBG-Economic Development Revolving Loan Funds and was implemented to ensure funds were spent according to HUD regulations. To date, DEHCR has made 112 awards totaling more than \$70 million. Eligible CDBG-CLOSE activities include comprehensive plans, downtown or redevelopment plans, housing plans, curb and gutter improvements, street and sidewalk expansion or improvement,

wastewater treatment facilities, wells and other water facilities, sewer, and water system improvements, community centers, libraries, senior centers, fire stations, ADA accessibility improvements to public buildings, blighted building acquisition and demolition or rehabilitation, environmental remediation, business grants, workforce housing, job training, food pantries, drug rehabilitation, healthcare or dental clinics, and literacy programs.

HOME-Tenant Based Rental Assistance Program Expansion and Enhanced Flexibilities. Through program efficiencies undertaken in Substantial Amendment #4 to the State's Consolidated Plan, the State has considerably expanded its service area and numbers of households served through the HOME-TBRA program. From Program Year (PY) 19 to PY 20, the State more than tripled the numbers of households served under TBRA (621 in PY 19 vs. 2,059 in PY 20).

HOME-Rental Housing Development Program Expansion. DEHCR worked with partner agencies, stakeholder groups, and private developers to optimize its HOME-Rental Housing Development (HOME-RHD) program. The program provides critical gap financing for developers to build housing for extremely low-income households (30 percent or less of the area's median income) in non-entitlement communities in Wisconsin. These efforts resulted in doubling the amount of RHD funds available per project. As a result, there has been a dramatic increase in interest and applications to the HOME-RHD program.

HOME Energy Plus Program Expansion. DEHCR's HOME Energy Plus (HE+) Bureau teamed up with the Program Services Section to expand the existing HE+ Enterprise Resource Planning (ERP) system to improve the efficiency of operations. These updates have enhanced the agency's ability to complete home weatherization requirements. Improvements included:

- Added ability to upload information from the automated energy audit to the HE+ system, eliminating the need to manually enter audit information. Based on the audit upload, weatherization jobs and measures are created.
- Incorporation of the Quality Assurance process into the HE+ database and subsequent elimination of an antiquated MS Access database.
- The ability to generate program notices from the HE+ system.
- The incorporation of Administrative and Fiscal Review processes into HE+

By implementing these changes enterprise-wide, DEHCR was able to achieve improvements in not only efficiency of operation, access to information, and program accountability, but also to user satisfaction. The updated HE+ System is expected to save significant staff time at both the local and state level by automating previously manual processes and streamlining operations. This will allow for better utilization of the available federal and state resources. In addition, because the data is digitally captured in one system, DEHCR can now generate better reports and allocate resources more effectively.

Land Development. Land development over the past biennium has been flourishing statewide. The Division processed more plat reviews in the past year than the height of the housing boom in the early 2000s. The demand for lots, both single-family and multifamily remains high and the favorable interest rates continue to contribute to the platting of subdivision plats and certified survey maps. Building continues to look to remain strong and steady as we enter the next biennium.

COVID-19 Pandemic Related Accomplishments

DOA divisions and staff have gone above and beyond taking on additional workloads and responsibilities to ensure government operations continue effectively and efficiently while taking advantage of new federal funding opportunities to develop and execute grant programs to aid in pandemic recovery and build a stronger future. Despite an unprecedented global pandemic, DOA staff worked diligently to provide quality service and expertise to aid in pandemic response wherever necessary. Many of these accomplishments were achieved through effective cross-agency collaboration and coordination.

DHS Emergency Pandemic Inventory Business Unit. STAR Program Office Procurement managed the project with DHS, STAR Finance, STAR Development, and STAR Admin to establish an Inventory Business Unit for the COVID-19 pandemic inventory. While similar to other Wisconsin inventory Business Units, this required business functionality the State has not used before. There were specific lot control business requirements for all new inventory items. This allows the DHS pandemic inventory staff to track when items are going to expire and prioritize sending those items to customers to avoid expiration and spoil. DHS also required setting up external customers as available shipping locations.

The Division of Personnel Management and COVID-19 Relating Hiring. DPM facilitated the hiring and onboarding of over 400 contact tracers; facilitated the interchange of 595 state employees, administered 85,000 COVID tests; administered 9,310 COVID hazard DMC awards; processed over 500 applications for the Milwaukee Alternate Care Facility; created a process and tracking tool for leave entries; and created and/or modified over 20 policies, FAQ documents, policy bulletins or guidelines.

Alternate Care Facilities (ACF). As hospitalizations from COVID-19 were increasing across our state, DOA constructed the Alternate Care Facility (ACF) to ensure that our health systems and local governments could continue to provide high-quality care to Wisconsinites. The State Fair Park ACF was a critical extension of Wisconsin healthcare systems. A total of 170 individuals received treatment at the facility between October 2020 and January 1, 2021, as part of Wisconsin's continuum of care efforts.

Technology Flexibility. The Division of Enterprise Technology (DET) was responsible for getting all users set up to work from home and accessing their data securely, working with other agencies as they saw increased demands on their services, motivating and working with staff remotely, and much more. New applications and services were needed during the pandemic, including secure remote connections to data via file transfer mechanisms, new collaboration tools, remote connectivity and setup for all users via VPN, Contact Tracing application, Emergency ESPL and FMLA changes, Response and Recovery application, Distribution of COVID Test Kits, PPE Supply and Resource Donation and Buyback site, Collection Supplies application, Routes to Recovery, and HePlus, DWD Unemployment Insurance, many efforts related to DHS, and other agency application changes.

Coronavirus Aid, Relief, and Economic Security (CARES) Act

In 2020, Governor Tony Evers' Administration invested nearly \$2 billion in federal funds to help Wisconsin individuals, families, businesses, and communities respond to and recover from the COVID-19 pandemic. Funds were allocated from the state's Coronavirus Relief Fund (CRF), which was made available to Wisconsin through the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act.

Some of those grant programs established at DOA are below. Much of this information is available at the interactive dashboard on DOA's website here: <https://doa.wi.gov/Pages/COVIDRelief-Investments.aspx>.

Cultural Organization Grant Program: \$5 million CARES-funded grants were made to assist Wisconsin cultural organizations with a primary mission to produce, present or exhibit cultural disciplines such as music, dance, theater, literature, and the visual arts, or items of environmental or scientific interest that were economically impacted by the COVID-19 pandemic.

Out-of-School Support Grant Program: \$10 million CARES-funded grants were made to Wisconsin organizations providing care to school-aged kids during the pandemic to cover pandemic-related impacts such as lost revenue, increased staffing costs, cleaning and sanitization, and additional costs to ensure high-quality programming otherwise impacted by COVID-19.

Routes to Recovery Local Government Aid Grant Program: \$200 million CARES-funded grants were overseen by the Division of Intergovernmental Relations aimed at helping local leaders address some of their most urgent and unique COVID-19 recovery needs. Activities funded include emergency operations activities, sanitization, temporary isolation housing, testing and contact tracing, paid leave for employees incurred as a result of COVID-19 precautions, and assistance in meeting local match requirements for expenses submitted for reimbursement by FEMA.

Lodging: \$20 million CARES-funded grants were made to provide the lodging industry emergency resources to navigate a reduction in travel and cover the cost of implementing additional public health best practices as the pandemic continued.

Live Music and Performance Venues: \$15 million CARES-funded grants were made to help live music and performance venues that were shuttered during the pandemic.

Privately Owned Movie Theatres: \$10 million CARES-funded grants were made to alleviate the financial strain felt by movie theater companies nationally as content has been limited and activity limited across the state.

Nonprofit support: \$10 million CARES-funded grants were made to help provide economic stabilization for nonprofit organizations that provided critical services to Wisconsinites during COVID-19.

Higher Education: \$37 million CARES-funded grants were made to provide financial assistance to Tribal Colleges and the University of Wisconsin (UW), technical, private, and non-profit to provide for expenses that were incurred and assist in the transition between in-person and virtual learning.

COVID-19 Testing at Campuses: In 2020, \$32 million in CARES Act funding was provided by DOA for the University of Wisconsin (UW) System (\$24 million) and the UW-Madison (\$8.3 million) to help campuses test symptomatic students and individuals and those in close contact with symptomatic students and individuals, and students living in residence halls. The funding also helped cover personal protective equipment, testing, equipment, staff, and staff for administering tests.

Medical College of Wisconsin: \$4 million CARES Act-funded financial assistance was provided to the Medical College of Wisconsin for their continued support of the state's COVID-19 response through its physicians, medical residents, researchers, staff, medical and community services.

Field Sampling and COVID-19 Specimen Collection: \$13 million CARES Act funding was provided for specimen collection for COVID-19 testing at State of Wisconsin skilled nursing facilities, mental health

institutions and treatment centers, correctional institutions, and veterans homes to enhance efforts to keep COVID-19 from entering and spreading through those congregate settings.

Energy Assistance and Keep Wisconsin Warm/Cool Fund: \$25 million of CRF funds and an additional \$8 million CARES Act allocation was invested in Wisconsin's Low Income Home Energy Assistance Program (LIHEAP) to help individuals pay their utility bills. An additional \$1 million investment was also directed towards the Keep Wisconsin Warm/Cool Fund (KWW/CF), a non-profit that provides a statewide safety net to individuals facing energy-related emergencies.

Emergency Solutions Grant (ESG): \$32 million in CARES Act funding was used to supplement the existing ESG program, which funds a variety of activities to address homelessness such as rapid re-housing, homelessness prevention, emergency shelter assistance, and street outreach.

Community Development Block Grant (CDBG): \$44 million in additional CARES Act funding was invested in the CDBG program, which provided funding for the development of viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for persons with low- and moderate-incomes. Projects funded helped to prevent, prepare for, and respond to the pandemic.

State Employee Safety and Public Health: Implementation and continual assessment and adjustment of the "Stop the Spread" protocols throughout the pandemic to help provide a safe environment for Wisconsin state employees, contractors, interns, volunteers, and members of the public based on COVID-19 transmission rates and CDC guidance. This included applying COVID-19 workplace guidance, hosting vaccine clinics, and providing mental health and well-being resources. In FY2021, DOA developed a \$5 million CARES Act-funded Return to Workplace Initiative to provide state agencies reimbursement for improvements to existing state facilities to increase safety for employees returning to work in the office.

Surge Skilled Nursing Staffing: Through the allocation of \$40 million CARES Act funds, DOA assisted hospitals and patient care facilities that were experiencing difficulty in responding to the public health emergency due to lack of access to staffing and other resources through the contracting of skilled nursing staff.

WisconsinEye Broadcasting: A \$100,000 CARES Act allocation was used to address the loss of revenue negatively impacting the ability for Wisconsin Eye to broadcast the proceedings of the Wisconsin Legislature and other essential legislative and State proceedings, including those regarding the pandemic and contemporary safety policies and protocol.

Wisconsin Rental Assistance Program (WRAP): In 2020, the Wisconsin Rental Assistance Program (WRAP) provided over \$28 million to 14,000 households statewide. WRAP was replaced by the Wisconsin Emergency Rental Assistance (WERA) program in 2021, funded by the Federal Emergency Rental Assistance Program through the U.S. Department of Treasury. A report at the end of May 2021, from the U.S. Department of Treasury had ranked Wisconsin 8th nationally in terms of percentage of available funds spent for emergency rental assistance, and 13th for overall expenditures. The DOA is partnering with members of the Wisconsin Community Action Program Association (WISCAP), as well as Energy Services, Inc., to get \$28 million in available funding out the door to qualifying households.

Wisconsin Emergency Rental Assistance (WERA): The Division of Energy, Housing, and Community Resources (DEHCR) worked closely with partner agencies across the state to get funding for rental, utility, and internet assistance to individuals and families that need it. The counties of Brown, Dane, Milwaukee, and Waukesha, as well as the cities of Madison and Milwaukee, are operating their own emergency rental assistance programs, which have been supplemented by funds administered by the State. WERA helped thousands of Wisconsinites keep a roof over their heads during tough times. Eviction rates were on a downward trend through June 2021, and this program is one reason why.

The 2021 emergency rental assistance program consists of a combination of funding allocated from the Consolidated Appropriations Act of 2021 and the American Rescue Plan Act of 2021 (ARPA), totaling \$577 million in funding to be administered by DOA, and an additional \$116 million going directly to high-need urban areas that administer their own programs. Over \$38.2 million in state WERA funds went out the door as of June 30, 2021.

American Rescue Plan Act (ARPA) 2021

In 2021, the U.S. Department of the Treasury developed the American Rescue Plan Act's (ARPA) Coronavirus State Fiscal Recovery Fund (CSFRF), to: cover costs related directly to the public health emergency, including medical expenses, behavioral healthcare, and certain public health and safety staff; assist in recovery from the negative economic impacts experienced by state operations, small businesses, tourism, and other industries; provide premium pay for essential workers; and invest in water, sewer, and broadband infrastructure.

The State of Wisconsin's allocation under the program is \$2.53 billion and will be received in two equal tranches, the first of which was received in the amount of \$1.27 billion on May 18, 2021.

DOA is responsible for the administration of CSFRF for the State, and as of FY2021, had developed and begun to establish several essential ARPA-funded grant programs. Some of the new grant programs will be established for those businesses and organizations most impacted by the public health emergency and pandemic in Wisconsin, including live event venues, movie theaters, summer camps, minor league sports, and the lodging industry. Additional investments will be made in reopening Wisconsin historical sites and marketing support for Wisconsin's tourism industry.

Wisconsin Help for Homeowners (WHH): A total of \$92.7 million in funding is available from the U.S. Department of Treasury through the Homeowners Assistance Fund, established under the American Rescue Plan Act of 2021. WHH will provide a variety of assistance to qualified homeowners in the State of Wisconsin.

2021-23 Program Goals and Objectives¹

PROGRAM 1: SUPERVISION AND MANAGEMENT

Goal: Improve the operating efficiency of the department's fleet and other major fleets through interagency action.

Objective/Activity: Undertake initiatives to operate an appropriately sized state fleet.

Goal: Create procurement training opportunities.

Objective/Activity: Develop procurement training for executive management, supervisors, and vendors to ensure contracting integrity, improve competition and increase value for state taxpayers.

Goal: Develop improved procurement documents and procedures.

Objective/Activity: Improve templates, terms and conditions, and other documents to make bidding easier for small businesses and strengthen contract safeguards for state taxpayers.

Objective/Activity: Streamline state purchasing procedures to provide for more efficient use of state resources and make bidding easier for small businesses.

Goal: Develop an improved procurement Web site.

Objective/Activity: Consolidate procurement information into one user-friendly, comprehensive Web site for agency and vendor customers.

Goal: Support the statewide enterprise resource planning system and implement best system utilization practices.

Objective/Activity: Implement a statewide enterprise resource planning system, known as STAR.

Goal: Provide agencies opportunities to work in safer and more efficient ways.

Objective/Activity: Work with agencies to identify opportunities to implement safety and loss control activities to promote workplace safety.

Goal: Continue to support and improve efficiency in services for local and tribal governments in the following areas: land information, population estimates, coastal management, municipal boundary review, incorporations, and plat review.

Objective/Activity: Increase existing communication with the customer base to ensure program guidelines are met in a timely manner and seek to educate new customers on state services and processes.

Goal: Simplify state budget and accounting structure to streamline processes and save staff time statewide.

¹ As included in the [DOA Executive 2021-23 Biennial Budget](#).

Objective/Activity: Simplify budget and accounting processes.

Goal: Assist local governments in the investment of funds through the State of Wisconsin Investment Board. The current investment pool totals approximately \$4 billion.

Objective/Activity: Provide a cost-effective mechanism for local governments of all sizes to interact in a financial manner with the State of Wisconsin and to provide a timely vehicle for investment of government funds.

Goal: Increase the number of diverse candidates hired into the State of Wisconsin Student Diversity Internship Program.

Objective/Activity: Implement advertising and recruitment strategies to strengthen outreach efforts to targeted groups.

Objective/Activity: Assess and streamline program requirements to improve the candidate and hiring manager experience.

Objective/Activity: Establish hiring timelines and complete hiring timelines as established (unless an extension is authorized).

Objective/Activity: Collect overall data and statistics to improve benchmarking for future program enhancements.

Goal: Implement technologies to create efficiencies in human resources (HR) processes and functions.

Objective/Activity: Identify and assess HR functions and processes for technology integration (Cornerstone, SkillSurvey, Appointment Plus, Family Medical Leave Act (FMLA), etc.).

Objective/Activity: Develop standards, support mechanisms, training, and resources to ensure consistency in the development, implementation, and progress of processes and functions.

Goal: Assess and initiate redesign/update of HR processes, systems, and infrastructure to identify barriers and opportunities for improvement.

Objective/Activity: Review HR policies and procedures and update and simplify policies and procedures when possible.

Objective/Activity: Review, determine, and provide delegation authority as necessary to regional subject matter experts and HR managers.

Objective/Activity: Develop standards, support mechanisms, training, and resources to ensure consistency in the development, implementation, and progress of HR processes, systems, and infrastructure.

Goal: Build safe, maintainable, and energy-efficient buildings for state agencies and institutions.

Objective/Activity: Continue to issue timely bid postings, contract offers, payments, and contractor certifications.

Objective/Activity: Implement information technology tools to enhance the operational efficiency of the State Building Program.

Objective/Activity: Minimize the impact of construction waste on landfills and reduce the financial and energy cost of producing new materials.

Objective/Activity: Pursuant to Executive Order #38 related to Clean Energy issued in August 2019, develop energy efficiency and sustainability standards for all new and existing state facilities, office buildings, and complexes.

Objective/Activity: Pursuant to Executive Order #38 related to Clean Energy issued in August 2019, develop renewable energy standards for all new and existing state facilities, office buildings, and complexes.

Goal: Optimize infrastructure and secure information.

Objective/Activity: Identify multifactor authentication for critical access applications.

Objective/Activity: Implement a security awareness training program for all state employees.

Objective/Activity: Implement the enterprise security program and roadmap.

Objective/Activity: Establish and centralize a baseline security profile for state-owned endpoints.

Goal: Expand E-government services and access.

Objective/Activity: Modernize existing E-government services and launch new services for constituents.

PROGRAM 3: UTILITY PUBLIC BENEFITS AND AIR QUALITY IMPROVEMENT

Goal: Develop energy policies that enhance the state's economy and safeguard the most vulnerable residents.

Objective/Activity: Deliver quantified financial returns on public investments in energy improvements.

Objective/Activity: Effectively manage the Wisconsin Home Energy Assistance Program using resources from the Low-Income Home Energy Assistance Program and Low-Income Public Benefit funds.

Objective/Activity: Effectively manage the low-income weatherization program using resources from the U.S. Department of Energy, Low-Income Home Energy Assistance Program, and Low-Income Public Benefit funds.

PROGRAM 4: ATTACHED DIVISIONS AND OTHER BODIES

Goal: Ensure the timely and effective processing of hearing requests and the completion of administrative actions.

Objective/Activity: Ensure that FoodShare and Medical Assistance hearing requests will be processed timely and administrative actions are completed.

Objective/Activity: Ensure that Department of Corrections' hearing requests are processed timely.

PROGRAM 5: FACILITIES MANAGEMENT AND SECURITY

Goal: Build an ongoing Law Enforcement Recruitment Program.

Objective/Activity: Develop a State Capitol Police recruitment program by identifying the primary members of the recruitment team, a team mission statement and recruitment program plan, and a website page.

Establish State Capitol Police open houses in Madison and enlist team members to visit fairs throughout the state and various police academies.

Goal: Increase the efficiency of building operations and management.

Objective/Activity: Establish and maintain a vacancy rate of less than 5 percent in department-owned buildings.

Objective/Activity: Reduce the number of leases in holdover status by 5 percent annually.

PROGRAM 7: HOUSING AND COMMUNITY DEVELOPMENT

Goal: Support affordable housing for development opportunities.

Objective/Activity: Provide funds to build affordable and accessible units meeting local needs.

Goal: Increase accessibility and availability of housing and supportive assistance to homeless persons.

Objective/Activity: Provide funds to assist homeless and at-risk households.

PROGRAM 8: DIVISION OF GAMING

Goal: Maintain a high, but nonintrusive, regulatory presence and approach in the oversight of all Division of Gaming programs.

Objective/Activity: Maintain high-quality vendor investigations.

Objective/Activity: Conduct payment and compliance audits of casinos.

Objective/Activity: Conduct audits and inspections of raffle and bingo licenses.

Objective/Activity: Reduce the timeline between receipt of application and issuance of charitable licenses

Statement on Flexible Work Schedules²

Several significant policies and procedures were established to address the necessity and value of providing flexible workplace environments, remote work opportunities, and flexible-time schedules, to promote employee satisfaction and productivity, promote health, wellness, and employee safety, realize cost-efficiencies for the state and employees, provide for contingency planning for Continuity of Operations (COOP), and recruitment and retention purposes.

The recommendations of the employee workgroup that had convened in 2019-2020 were used as the basis for establishing an Alternative Work Patterns (AWP) Policy, which affirmed that agency employees who meet performance goals and expectations are eligible for consideration to participate in the AWP program. Through the AWP Policy, DOA recognized the benefits of a variety of employee work patterns when both program and employee needs can be met. The AWP Policy defined program eligibility, participation, flextime and remote work provisions, and other essential considerations related to approvals, security, and health and safety.

The COVID-19 pandemic brought additional employee safety challenges to be addressed through telework solutions. Leveraging the groundwork established through the recent workgroup recommendations and AWP Policy development, DOA's DPM deployed enterprise telework solutions for all nonessential state employees. Beginning March 25, 2020, with the Safer at Home Order and through July 6, 2021, while adhering to CDC and DHS public health and safety guidelines, nonessential state employees worked remotely.

In June 2020, the Division of Personnel Management published in the *Wisconsin Human Resources Handbook (WHRH)* the newly-created Ch. 746 – Alternative Work Patterns and Telecommuting³ in order to provide guidance to agencies on developing or updating alternative work patterns and telecommuting policies. Ch. 746 defined AWP for state agencies and the process to enact AWP and implement teleworking policies, to maximize, in a manner consistent with the needs of state service, the employment options available to existing and future state employees.

In May 2021, DOA released Vision 2030, a report that highlighted four main challenges to the State of Wisconsin workforce: aging infrastructure; aging workforce; limitations on talent attraction; and adaptation to the digital age. A flexible workplace model is a cross-cutting solution, in combination with other strategies, that is necessary to address each of these four challenges. Vision 2030 highlighted the necessity to attract and retain a strong and diverse workforce and outlined the benefits of teleworking, including the ability to cultivate a geographic and culturally diverse workforce that can foster innovation, creativity, and cost-effective solutions, while saving taxpayer dollars through a reduced footprint.

² As required by s. [230.215 \(4\)](#), Wis. Stats.

³ Chapter 746, [Wisconsin Human Resources Handbook](#); Chapter 746 Alternative Work Patterns and Telecommuting; Division of Personnel Management; Classification and Compensation; Issue Date June 2020

Reports Required by s. 16.401(8)

FY2019-20 Statement of Receipts and Disbursements by Fund

FY2020-21 Statement of Receipts and Disbursements by Fund

Cash Reconciliation - June 30, 2020

Cash Reconciliation - June 30, 2021

Statement of Accounts Held in Trust

FY2020 Statement of Receipts and Disbursements by Fund

<u>Fund</u>	<u>Beginning</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Begin Cash</u>	<u>Add:</u> <u>Receipts</u>	<u>Less:</u> <u>Disbursements</u>	<u>Equals: Ending</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Ending Cash</u>
100 General Fund	2,509,532,000	628.12	37,762,326,212.04	36,243,541,948.30	4,028,316,000	891.86
211 Transportation	469,644,000	706.75	3,440,014,290.52	3,306,785,949.40	602,873,000	47.87
212 Conservation	146,010,000	473.76	226,847,893.87	214,325,358.72	158,533,000	8.91
213 Heritage State Parks & Forests	1,412,000	681.09	0.00	128,753.81	1,283,000	927.28
214 Unemploy Interest Payment Fund	17,000	714.08	19,843.02	17,606.67	19,000	950.43
217 Waste Management	23,230,000	133.04	30,937.50	-275,267.16	23,536,000	337.70
219 Investment And Local Impact	81,000	241.89	0.00	-1,326.78	82,000	568.67
220 Election Administration	6,558,000	781.34	15,808,806.98	3,358,773.07	19,008,000	815.25
222 Industrial Building Const Loan	-1,000	989.74	0.00	0.00	-1,000	989.74
224 Self-Insured Employer Liabilty	192,000	413.88	0.00	-3,153.54	195,000	567.42
225 Medical Assistance Trust	-150,868,000	687.42	62,142,526.05	83,625,440.48	-172,351,000	772.99
226 Work Injury Supplemental Ben	24,074,000	45.63	10,410,603.61	7,150,705.07	27,333,000	944.17
227 Workers Compensation	2,056,000	424.63	15,773,416.02	15,319,173.01	2,510,000	667.64
228 Unemploy Prog Integrity Fund	14,257,000	10.27	4,334,298.73	4,159,534.39	14,431,000	774.61
229 Uninsured Employer	26,707,000	97.80	5,056,813.11	2,577,617.13	29,186,000	293.78
234 Hospital Assessment Fund	241,998,000	78.82	403,922,232.00	452,212,670.42	193,707,000	640.40
235 Utility Public Benefits	13,752,000	15.39	112,826,117.50	106,152,338.14	20,425,000	794.75
237 Critical Access Hosp Assess	3,069,000	761.46	6,418,762.01	7,314,412.17	2,174,000	111.30
238 Mediation	178,000	21.86	126,211.00	166,795.03	137,000	437.83
239 Police And Fire Protection	5,797,000	9.37	57,718,786.12	50,261,093.68	13,254,000	701.81
241 Working Lands	115,000	432.28	6,469.68	9,405.49	112,000	496.47
248 Economic Development Fund	941,000	532.16	32,767,482.76	31,280,618.48	2,428,000	396.44
249 Governor Read To Lead Develop	26,000	675.28	0.00	-426.79	27,000	102.07
250 State Capitol Restoration	191,000	784.32	0.00	-3,142.33	194,000	926.65
257 Agricultural Chemical Cleanup	6,447,000	583.20	0.00	961,825.17	5,485,000	758.03
258 Farms for the Future	0	50.00	0.00	0.00	0	50.00
259 Agrichemical Management	14,980,000	179.82	11,398.77	-257,665.80	15,249,000	244.39
261 Agricultural Producer Security	10,925,000	897.27	615,519.21	-572,475.00	12,113,000	891.48
262 Public Employee Trust	14,968,000	60.83	36,718,582.83	40,144,492.38	11,542,000	151.28
264 Historical Legacy Trust	76,000	201.20	0.00	-1,245.22	77,000	446.42
266 History Preser Partner Trust	296,000	641.88	2,818,532.48	2,776,310.05	338,000	864.31
268 Wireless 911	33,000	405.66	0.00	33,405.66	0	0.00
272 Petroleum Inspection	47,979,000	779.91	696,982.20	-25,443,133.65	74,119,000	895.76
274 Environmental	23,691,000	495.24	75,665,287.16	70,536,967.87	28,819,000	814.53

<u>Fund</u>	<u>Beginning</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Begin Cash</u>	<u>Add:</u> <u>Receipts</u>	<u>Less:</u> <u>Disbursements</u>	<u>Equals:</u> <u>Ending</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Ending Cash</u>
277 Dry Cleaner Environmental Resp	248,000	392.17	1,482,374.22	1,284,478.44	446,000	287.95
279 Recycling And Renewable Energy	-1,000	523.67	0.00	0.00	-1,000	523.67
280 Vendornet	0	4.38	0.00	0.00	0	4.38
281 Military Family Relief	284,000	66.31	228.50	-7,129.05	291,000	423.86
285 Universal Service	35,028,000	419.60	42,437,489.47	19,711,798.28	57,754,000	110.79
286 Budget Stabilization	326,735,000	126.27	0.00	-329,088,378.93	655,823,000	505.20
289 Land Information	742,000	766.48	7,327,652.00	6,124,492.38	1,945,000	926.10
291 Permanent Endowment	122,389,000	912.90	118,671,459.43	121,334,328.68	119,727,000	43.65
315 Bond Security And Redemption	6,632,000	714.82	1,101,432,812.59	1,098,934,622.59	9,130,000	904.82
490 Building Trust	222,590,000	451.34	5,007,851.73	35,259,119.05	192,339,000	184.02
495 Capital Improvement	72,619,000	115.41	856,265,873.39	647,412,614.67	281,472,000	374.13
521 Lottery	57,222,000	141.62	321,753,590.04	348,640,996.20	30,334,000	735.46
531 Local Government Property Ins	2,008,000	862.22	46,000.00	1,928,608.61	126,000	253.61
532 State Life Insurance	2,488,000	7.89	4,972,304.49	4,431,875.51	3,028,000	436.87
533 Injured Patients & Family Comp	23,318,000	557.72	11,058,012.11	25,056,289.45	9,320,000	280.38
570 Tuition Trust	2,561,000	105.79	0.00	1,566,386.97	994,000	718.82
573 Environmental Improvement	129,983,000	898.75	166,405,818.22	288,477,774.76	7,911,000	942.21
582 Veterans Trust	2,984,000	78.62	1,984,507.25	3,560,007.70	1,408,000	578.17
583 Veterans Mortg Loan Repayment	835,000	396.37	0.00	835,396.37	0	0.00
587 Transportation Infra Loan	873,000	298.87	185,566.15	760,116.64	298,000	748.38
723 Children'S Trust	14,000	682.17	0.00	-226.60	14,000	908.77
743 Agricultural College	21,000	236.62	352.62	21,583.35	0	5.89
744 Common School	221,623,000	912.33	233,146,941.58	233,866,253.19	220,904,000	600.72
745 Normal School	6,621,000	134.48	1,046,797.81	838,559.00	6,829,000	373.29
746 University	56,000	689.17	10,279.21	39,982.64	26,000	985.74
747 Core Retirement Investment Tr	3,862,248,000	333.56	27,833,147,744.08	27,531,612,530.80	4,163,783,000	546.84
751 Variable Retirement Invest Tr	162,105,000	8.92	1,038,268,302.83	994,863,387.04	205,509,000	924.71
756 Local Government Pooled Invest	3,973,962,000	568.93	11,345,424,088.18	10,601,252,544.75	4,718,134,000	112.36
760 Historical Society Trust	165,000	531.54	550,064.00	497,146.01	218,000	449.53
763 Common School Income	23,635,000	878.36	158,365,805.25	164,782,116.22	17,219,000	567.39
767 Benevolent	14,000	54.38	0.00	-228.37	14,000	282.75
769 College Savings Program Trust	17,717,000	575.24	1,421,642.88	220,062.03	18,919,000	156.09
788 Support Collections Trust	20,592,000	735.39	1,016,323,222.08	1,000,071,799.82	36,844,000	157.65
875 University Trust - Principal	7,272,000	431.88	29,012,287.07	30,201,945.71	6,082,000	773.24
876 University Trust - Income	130,140,000	139.92	-0.01	-6,617,143.11	136,757,000	283.02
940 Investment Pool	0	-161,265,081.26	1,026,680,777,856.33	1,029,779,220,138.69	0	-135,043,363.62
Totals:	12,894,086,000	-161,235,691.78	1,113,249,604,928.67	1,113,223,377,207.81	16,018,750,000	-135,007,970.92

FY2021 Statement of Receipts and Disbursements by Fund

<u>Fund</u>	<u>Beginning</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Begin Cash</u>	<u>Add:</u> <u>Receipts</u>	<u>Less:</u> <u>Disbursements</u>	<u>Equals: Ending</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Ending Cash</u>
100 General Fund	4,028,316,000	891.86	43,605,429,119.96	41,124,669,230.34	6,509,076,000	781.48
211 Transportation	602,873,000	47.87	3,456,729,719.85	3,260,351,118.41	799,251,000	649.31
212 Conservation	158,533,000	8.91	269,194,259.61	241,932,638.63	185,794,000	629.89
213 Heritage State Parks & Forests	1,283,000	927.28	0.00	-140,289.56	1,424,000	216.84
214 Unemploy Interest Payment Fund	19,000	950.43	22,553.03	-30.11	42,000	533.57
217 Waste Management	23,536,000	337.70	51,081.36	-21,236.94	23,608,000	656.00
219 Investment And Local Impact	82,000	568.67	0.00	-83.08	82,000	651.75
220 Election Administration	19,008,000	815.25	1,370,265.50	9,871,329.69	10,507,000	751.06
222 Industrial Building Const Loan	-1,000	989.74	0.00	0.00	-1,000	989.74
224 Self-Insured Employer Liability	195,000	567.42	497,014.98	434,977.97	257,000	604.43
225 Medical Assistance Trust	-172,351,000	772.99	62,322,624.54	-240,310,995.05	130,283,000	392.58
226 Work Injury Supplemental Ben	27,333,000	944.17	9,756,461.26	2,485,650.35	34,604,000	755.08
227 Workers Compensation	2,510,000	667.64	16,160,626.86	15,325,990.83	3,345,000	303.67
228 Unemploy Prog Integrity Fund	14,431,000	774.61	3,863,481.75	174,470.36	18,120,000	786.00
229 Uninsured Employer	29,186,000	293.78	4,699,161.33	1,858,883.29	32,026,000	571.82
234 Hospital Assessment Fund	193,707,000	640.40	405,480,128.00	427,500,735.65	171,687,000	32.75
235 Utility Public Benefits	20,425,000	794.75	112,218,567.41	113,841,220.91	18,803,000	141.25
237 Critical Access Hosp Assess	2,174,000	111.30	5,923,673.00	5,589,071.64	2,508,000	712.66
238 Mediation	137,000	437.83	317,155.00	194,421.05	260,000	171.78
239 Police And Fire Protection	13,254,000	701.81	56,107,099.18	69,591,283.69	-230,000	517.30
241 Working Lands	112,000	496.47	0.00	2,218.36	110,000	278.11
248 Economic Development Fund	2,428,000	396.44	36,646,089.28	33,361,891.63	5,712,000	594.09
249 Governor Read To Lead Develop	27,000	102.07	0.00	-27.65	27,000	129.72
250 State Capitol Restoration	194,000	926.65	0.00	-198.25	195,000	124.90
257 Agricultural Chemical Cleanup	5,485,000	758.03	29.64	949,341.69	4,536,000	445.98
258 Farms for the Future	0	50.00	0.00	0.00	0	50.00
259 Agrichemical Management	15,249,000	244.39	7,479.26	280,721.84	14,976,000	1.81
261 Agricultural Producer Security	12,113,000	891.48	173,522.54	-198,505.53	12,485,000	919.55
262 Public Employee Trust	11,542,000	151.28	33,657,795.09	30,425,211.38	14,774,000	734.99
264 Historical Legacy Trust	77,000	446.42	0.00	-77.97	77,000	524.39
266 History Preser Partner Trust	338,000	864.31	1,423,685.83	912,594.42	849,000	955.72
272 Petroleum Inspection	74,119,000	895.76	48,336.95	50,155,823.11	24,012,000	409.60
274 Environmental	28,819,000	814.53	61,670,500.50	56,606,510.55	33,883,000	804.48
277 Dry Cleaner Environmental Resp	446,000	287.95	1,047,867.94	1,139,376.30	354,000	779.59

<u>Fund</u>	<u>Beginning</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Begin Cash</u>	<u>Add:</u> <u>Receipts</u>	<u>Less:</u> <u>Disbursements</u>	<u>Equals:</u> <u>Ending</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Ending Cash</u>
279 Recycling And Renewable Energy	-1,000	523.67	0.00	-476.33	0	0.00
280 Vendornet	0	4.38	0.00	0.00	0	4.38
281 Military Family Relief	291,000	423.86	7,500.00	-62,029.72	360,000	953.58
285 Universal Service	57,754,000	110.79	41,719,435.26	48,640,637.75	50,832,000	908.30
286 Budget Stabilization	655,823,000	505.20	0.00	-106,588,243.71	762,411,000	748.91
289 Land Information	1,945,000	926.10	9,490,067.00	6,746,830.92	4,689,000	162.18
291 Permanent Endowment	119,727,000	43.65	126,017,467.87	119,659,837.00	126,084,000	674.52
315 Bond Security And Redemption	9,130,000	904.82	1,968,786,285.98	1,973,914,702.75	4,002,000	488.05
490 Building Trust	192,339,000	184.02	51,322,102.30	-13,362,869.94	257,024,000	156.26
495 Capital Improvement	281,472,000	374.13	598,161,086.09	572,300,991.26	307,332,000	468.96
521 Lottery	30,334,000	735.46	488,425,999.71	427,668,046.26	91,092,000	688.91
531 Local Government Property Ins	126,000	253.61	563,014.77	424,911.09	264,000	357.29
532 State Life Insurance	3,028,000	436.87	4,891,087.69	4,484,785.39	3,434,000	739.17
533 Injured Patients & Family Comp	9,320,000	280.38	87,493,540.64	24,645,426.69	72,168,000	394.33
570 Tuition Trust	994,000	718.82	12,551.39	-1,014.49	1,008,000	284.70
573 Environmental Improvement	7,911,000	942.21	169,856,097.80	170,068,690.97	7,699,000	349.04
582 Veterans Trust	1,408,000	578.17	2,103,133.85	3,552,484.83	-41,000	227.19
587 Transportation Infra Loan	298,000	748.38	178,265.81	-79,657.75	556,000	671.94
723 Children'S Trust	14,000	908.77	0.00	-12.83	14,000	921.60
743 Agricultural College	0	5.89	50,841.80	15,232.10	35,000	615.59
744 Common School	220,904,000	600.72	292,494,155.70	419,280,795.68	94,117,000	960.74
745 Normal School	6,829,000	373.29	825,084.30	4,267,401.98	3,387,000	55.61
746 University	26,000	985.74	5,052.29	-44,061.13	76,000	99.16
747 Core Retirement Investment Tr	4,163,783,000	546.84	32,097,567,597.64	32,339,893,433.68	3,921,457,000	710.80
751 Variable Retirement Invest Tr	205,509,000	924.71	1,263,788,886.56	1,335,357,955.42	133,940,000	855.85
756 Local Government Pooled Invest	4,718,134,000	112.36	11,886,506,019.83	11,233,829,464.38	5,370,810,000	667.81
760 Historical Society Trust	218,000	449.53	854,137.00	806,406.01	266,000	180.52
763 Common School Income	17,219,000	567.39	202,000,931.65	196,384,441.80	22,836,000	57.24
767 Benevolent	14,000	282.75	0.00	-14.33	14,000	297.08
769 College Savings Program Trust	18,919,000	156.09	1,500,771.26	530,067.02	19,889,000	860.33
788 Support Collections Trust	36,844,000	157.65	957,416,667.16	969,401,447.43	24,859,000	377.38
875 University Trust - Principal	6,082,000	773.24	31,426,087.64	30,539,486.89	6,969,000	373.99
876 University Trust - Income	136,757,000	283.02	-0.01	-3,579,778.58	140,337,000	61.59
940 Investment Pool	0	-135,043,363.62	1,053,868,022,944.46	1,057,537,498,232.57	0	-341,912,651.73
Totals:	16,018,750,000	-135,007,970.92	1,152,296,305,113.09	1,152,503,176,819.01	19,481,356,000	-341,879,676.84

Reporting Required by Section 16.401(8), Wisconsin Statutes
Cash Reconciliation - June 30, 2020

Bank Balance	\$ 53,445,622.46
Add: Deposits in Transit	\$ 46,511,946.05
Add: Misc Bank Charges in Transit	\$ 485,272.99
Less: Misc Bank Credits in Transit	\$ (137,922,634.91)
Less: Outstanding Checks	\$ (129,670,960.53)
Other Checks and Adjustments	
Lottery	\$ 18,664.05
Fiscal Agent Accts	\$ (2,489.11)
Adjustments	\$ 1,077,426.80
Book Balance SCTF (as reported by DCF)	<u>\$ 31,049,181.28</u>
Calculated Book Balance June 30, 2020	<u><u>\$ (135,007,970.92)</u></u>
Controller's Book Balance June 30, 2020	<u>\$ (135,007,970.92)</u>

Reporting Required by Section 16.401(8), Wisconsin Statutes
Cash Reconciliation - June 30, 2021

Bank Balance	\$ (17,355,409.50)
Add: Deposits in Transit	\$ 8,632,176.91
Add: Misc Bank Charges in Transit	\$ 324,881.99
Less: Misc Bank Credits in Transit	\$ (79,555,361.51)
Less: Outstanding Checks	\$ (274,692,889.53)
Other Checks and Adjustments	
Lottery	\$ 40,812.53
Fiscal Agent Accts	\$ (132,464.09)
Adjustments	\$ 2,404,069.21
Book Balance SCTF (as reported by DCF)	<u>\$ 18,454,507.15</u>
Calculated Book Balance June 30, 2021	<u><u>\$ (341,879,676.84)</u></u>
Controller's Book Balance June 30, 2021	<u><u>\$ (341,879,676.84)</u></u>

Reporting Required by Section 16.401(8), Wisconsin Statutes
Statement of Accounts Held in Trust
(Other than State-owned Investments)

Institutions serving in a fiduciary capacity are required to have specified amounts of cash and securities on deposit with the Department of Administration. The deposits are held to assure faithful execution of trusts accepted by them.

The Department of Administration accepts and holds deposits of securities in trust from insurance companies for the protection of the policy holder of the insurer.

The Department of Administration accepts and holds deposits of securities in trust from Care Management Organizations for insolvency funding.

	<u>June 30, 2020</u>	<u>June 30, 2021</u>
In trust for Banks and Trust Companies pursuant to Section 223.02	\$4,557,000.00	\$4,552,000.00
In trust for Insurance Companies pursuant to Section 601.13	\$317,619,250.89	\$324,295,815.67
In trust for Care Management Organizations pursuant to Section 648.75	\$14,511,066.00	\$12,844,610.06
Grand Total - Custody Accounts	<u>\$336,687,316.89</u>	<u>\$341,692,425.73</u>