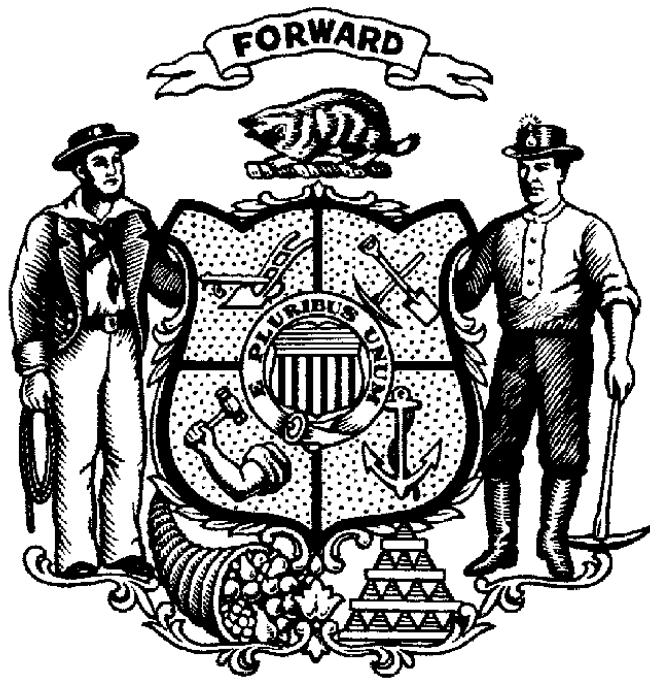


State of Wisconsin

State Treasurer



Agency Budget Request

2019 – 2021 Biennium

September 17, 2018

Table of Contents

Cover Letter	3
Description	4
Mission	5
Goals	6
Performance Measures	7
Organization Chart	8
Agency Total by Fund Source	9
Agency Total by Program	11
Agency Total by Decision Item (DIN)	12
General Purpose Revenue (GPR) - Earned	13
Program Revenue and Balances Statement	14
Decision Items	17



Mailing Address:
Room B38 West, State Capitol
Madison, WI 53701

MATT ADAMCZYK
State Treasurer of Wisconsin

Phone: 608.266.1714
Matt.Adamczyk@wisconsin.gov
www.statetreasury.wi.gov

September 17, 2018

Waylon Hurlburt, Administrator
Division of Executive Budget and Finance
Department of Administration
101 East Wilson Street
Madison, WI 53707

Dear Mr. Hurlburt,

I am pleased to submit the State Treasurer's 2019-21 biennial budget proposal. The proposal contains standard budget adjustments and is aligned with the Treasurer's mission to protect the safety of all public funds collected, managed and disbursed.

Should you need additional information about this biennial budget request, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Adamczyk".

Matt Adamczyk
Wisconsin State Treasurer

AGENCY DESCRIPTION

The office was established in 1848. The duties of the State Treasurer were established in the State Constitution and under Chapter 14, Subchapter IV, Wisconsin Statutes. The State Treasurer is responsible for making certified copies of deeds, bonds, and documents, and for working with the Department of Revenue to maximize promotion of the state's unclaimed property program while also limiting expenses to the program.

MISSION

The mission of the office is to fulfill the constitutional and statutory responsibilities of the office in order to ensure the sound financial oversight and absolute safety of all public funds collected, managed and disbursed, and to do so at no cost to the state's taxpayers.

PROGRAMS, GOALS, OBJECTIVES AND ACTIVITIES

Note: Programs, goals, objectives and activities have been modified.

Program 1: Custodian of State Funds

Goal: Work with the Department of Revenue to maximize promotion of the state's unclaimed property program while also limiting expenses to the program.

Objective/Activity: The State Treasurer promotes the state's unclaimed property program. The State Treasurer will continue to monitor the effectiveness of the Department of Revenue's matching process as it connects taxpayers to their unclaimed property.

PERFORMANCE MEASURES

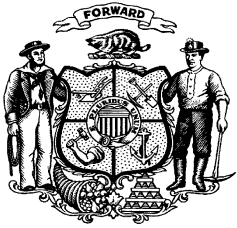
Goals and Actuals 2017, and 2018

Pro g. No.	Performance Measure	Goal 2017	Actual 2017	Goal 2018	Actual 2018
1.	Advertising/marketing return achieved through paid media coverage	\$13,335	No dollars expended	\$13,335	No dollars expended
1.	Advertising/marketing return achieved through unpaid/free media coverage	N/A	No free media coverage received.	N/A	No free media coverage received.

2019, 2020, AND 2021 GOALS

Prog. No.	Performance Measure	Goal 2019	Goal 2020	Goal 2021
1.	Advertising/marketing return achieved through paid media coverage	\$13,400	\$13,400	\$13,400
1.	Advertising/marketing return achieved through unpaid/free media coverage	N/A	N/A	N/A

Note: Based on fiscal year.



Office of the State Treasurer

Organization Chart

State Treasurer
Elected

		ANNUAL SUMMARY					BIENNIAL SUMMARY				
Source of Funds		Prior Year Total	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
PR	S	\$99,793	\$116,700	\$116,700	\$116,700	1.00	1.00	\$233,400	\$233,400	\$0	0.0%
Total		\$99,793	\$116,700	\$116,700	\$116,700	1.00	1.00	\$233,400	\$233,400	\$0	0.0%
Grand Total		\$99,793	\$116,700	\$116,700	\$116,700	1.00	1.00	\$233,400	\$233,400	\$0	0.0%

Source of Funds	ANNUAL SUMMARY						BIENNIAL SUMMARY			
	Prior Year Actual	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
01 CUSTODIAN OF STATE FUNDS										
Non Federal										
PR	\$99,793	\$116,700	\$116,700	\$116,700	1.00	1.00	\$233,400	\$233,400	\$0	0.00%
S	\$99,793	\$116,700	\$116,700	\$116,700	1.00	1.00	\$233,400	\$233,400	\$0	0.00%
Total - Non Federal	\$99,793	\$116,700	\$116,700	\$116,700	1.00	1.00	\$233,400	\$233,400	\$0	0.00%
S	\$99,793	\$116,700	\$116,700	\$116,700	1.00	1.00	\$233,400	\$233,400	\$0	0.00%
PGM 01 Total	\$99,793	\$116,700	\$116,700	\$116,700	1.00	1.00	\$233,400	\$233,400	\$0	0.00%
PR	\$99,793	\$116,700	\$116,700	\$116,700	1.00	1.00	\$233,400	\$233,400	\$0	0.00%
S	\$99,793	\$116,700	\$116,700	\$116,700	1.00	1.00	\$233,400	\$233,400	\$0	0.00%

TOTAL 01	\$99,793	\$116,700	\$116,700	\$116,700	1.00	1.00	\$233,400	\$233,400	\$0	0.00%
S	\$99,793	\$116,700	\$116,700	\$116,700	1.00	1.00	\$233,400	\$233,400	\$0	0.00%
Agency Total	\$99,793	\$116,700	\$116,700	\$116,700	1.00	1.00	\$233,400	\$233,400	\$0	0.00%

Decision Item	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
2000 Adjusted Base Funding Level	\$116,700	\$116,700	1.00	1.00
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	0.00	0.00
TOTAL	\$116,700	\$116,700	1.00	1.00

GPR Earned

1921 Biennial Budget

	CODES	TITLES
DEPARTMENT	585	State Treasurer
PROGRAM	01	Custodian of state funds
DATE	September 17, 2018	

Revenue	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$0	\$0	\$0	\$0
Voluntary Salary Repayment	\$10,000	\$0	\$0	\$0
Total	\$10,000	\$0	\$0	\$0

Program Revenue

1921 Biennial Budget

	CODES	TITLES
DEPARTMENT	585	State Treasurer
PROGRAM	01	Custodian of state funds
SUBPROGRAM		
NUMERIC APPROPRIATION	37	Gifts and grants

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$16,700	\$16,700	\$16,700	\$16,700
Total Revenue	\$16,700	\$16,700	\$16,700	\$16,700
Expenditures	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0
<u>Closing Balance</u>	\$16,700	\$16,700	\$16,700	\$16,700

Program Revenue

1921 Biennial Budget

	CODES	TITLES
DEPARTMENT	585	State Treasurer
PROGRAM	01	Custodian of state funds
SUBPROGRAM		
NUMERIC APPROPRIATION	38	Unclaimed property; administrative expenses

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$0	\$900	\$0	\$0
Collected Revenue	\$100,700	\$113,500	\$118,600	\$120,800
Total Revenue	\$100,700	\$114,400	\$118,600	\$120,800
Expenditures	\$99,793	\$114,400	\$0	\$0
Compensation Reserve	\$0	\$0	\$1,700	\$3,400
Health Insurance Reserves	\$0	\$0	\$200	\$700
Wisconsin Retirement System	\$0	\$0	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$116,700	\$116,700
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	\$0	\$0

Total Expenditures	\$99,793	\$114,400	\$118,600	\$120,800
<u>Closing Balance</u>	\$907	\$0	\$0	\$0

Decision Item (DIN) - 2000

Decision Item (DIN) Title - Adjusted Base Funding Level

NARRATIVE

Adjusted Base Funding Level

Decision Item by Line

1921 Biennial Budget

	CODES	TITLES
DEPARTMENT	585	State Treasurer
	CODES	TITLES
DECISION ITEM	2000	Adjusted Base Funding Level

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$72,600	\$72,600
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$23,100	\$23,100
06	Supplies and Services	\$21,000	\$21,000
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
		\$0	\$0
17	Total Cost	\$116,700	\$116,700
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	1.00	1.00

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	2000	Adjusted Base Funding Level			
01	Custodian of state funds				
	38 Unclaimed property; administrative expenses	\$116,700	\$116,700	1.00	1.00
	Custodian of state funds SubTotal	\$116,700	\$116,700	1.00	1.00
	Adjusted Base Funding Level SubTotal	\$116,700	\$116,700	1.00	1.00
	Agency Total	\$116,700	\$116,700	1.00	1.00

	Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
Decision Item	2000	Adjusted Base Funding Level				
	PR	S	\$116,700	\$116,700	1.00	1.00
	Total		\$116,700	\$116,700	1.00	1.00
Agency Total			\$116,700	\$116,700	1.00	1.00

ACT 201

Proposal under s. 16.42(4)(b)2.: **0% change in each fiscal year**

FY: **FY20, FY21**

Agency: **OST - 585**

Exclusions: Federal
Debt Service

Columns A-G were prepopulated for agencies to reflect state operations adjusted base and reductions agreed to by DOA and LFB. See Appendix H for instructions on how to complete these templates.

Proposed \$ and Proposed FTE columns reflect total agency proposed spending and positions for indicated fiscal year. These amounts should include standard budget adjustments (SBAs), any proposed reallocations or reductions to meet the target, and any other requests that the agency would want considered under this proposal.

Appropriations with zero dollars and zero FTEs are not loaded into the template. If you have any questions, contact your SBO analyst.

IF YOUR AGENCY PLANS TO TAKE THE SAME CUTS OVER BOTH YEARS, YOU SHOULD ONLY FILL OUT ONE GRID FOR 0% GROWTH AND ONE GRID FOR 5% REDUCTION, THEN CHANGE FY20 TO FY20 AND 21.

Agency	Appropriation		Fund Source	Adjusted Base		(See Note 1)	Proposed Budget 2020, 2021		Item Ref.	Change from Adj Base		(See Note 2)	Change from Adjusted Base after Removal of SBAs		
	Alpha	Numeric		\$	FTE	0% Change Target	Proposed \$	Proposed FTE		\$	FTE	\$	FTE		
585	1k	138	PR-S	116,700	1.00	0	116,700	1.00		0	0.00	0	0.00	0	0.00
Totals				116,700	1.00	0	116,700	1.00		0	0.00	0	0.00	0	0.00

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Target Reduction = 0

Difference = 0

Should equal \$0

Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency

- 1
- 2
- 3

ACT 201

Proposal under s. 16.42(4)(b)1.: 5% change in each fiscal year

FY: **FY20, FY21**

Agency: **OST - 585**

Exclusions Federal
Debt Service

Columns A-G were prepopulated for agencies to reflect state operations adjusted base and reductions agreed to by DOA and LFB. See Appendix H for instructions on how to complete these templates.

Proposed \$ and Proposed FTE columns reflect total agency proposed spending and positions for indicated fiscal year. These amounts should include standard budget adjustments (SBAs), any proposed reallocations or reductions to meet the target, and any other requests that the agency would want considered under this proposal.

Appropriations with zero dollars and zero FTEs are not loaded into the template. If you have any questions, contact your SBO analyst.

IF YOUR AGENCY PLANS TO TAKE THE SAME CUTS OVER BOTH YEARS, YOU SHOULD ONLY FILL OUT ONE GRID FOR 0% GROWTH AND ONE GRID FOR 5% REDUCTION, THEN CHANGE FY20 TO FY20 AND 21.

Agency	Appropriation		Fund Source	Adjusted Base		(See Note 1)	Proposed Budget 2020, 2021		Item Ref.	Change from Adj Base		(See Note 2)		Change from Adjusted Base after Removal of SBAs	
	Alpha	Numeric		\$	FTE	5% Reduction Target	Proposed \$	Proposed FTE		\$	FTE	Remove SBAs	\$	FTE	
585	1k	138	PR-S	116,700	1.00	(5,800)	110,900	1.00	1	(5,800)	0.00	0	0.00	(5,800)	0.00
Totals				116,700	1.00	(5,800)	110,900	1.00		(5,800)	0.00	0	0.00	(5,800)	0.00

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Target Reduction = (5,800)

Difference = **0**
Should equal \$0

Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency

- 1 Reduce unclaimed property supplies and services.
- 2
- 3
- 4
- 5

BASE BUDGET REVIEW REPORTS

BASE BUDGET REVIEW WORKSHEET

Agency Number: 58500	Agency Name: State Treasurer
-----------------------------	-------------------------------------

Date of Report: 09/17/18	Fiscal Years Covered: FY 2015-16, 2016-17, 2017-18
---------------------------------	---

Expenditures by quarter, including links to appropriation description and purpose, are found at the following URL [s. 16.423(3)(a) and (b)]:

<http://openbook.wi.gov/ExpenditureDetailReport.aspx>

Do all agency appropriations meet the mission of the agency and do their objectives justify their expenditures [s. 16.423 (3)(c)]?

- Yes
 No

If No, please list the appropriations and a description why they do not meet the mission of the agency. Add rows to the table as needed.

Chapter 20 Appropriation	Title	Description
20.585	Appropriation Numeric 121 Training Conferences	This Appropriation Numeric is no longer used to support OST operations, does not have a budget, and supports no financial transactions.
20.585	Appropriation Numeric 122 Training Conferences	This Appropriation Numeric is no longer used to support OST operations, does not have a budget, and supports no financial transactions.

Do the objectives of all your agency appropriations justify their expenditures [s. 16.423(3)(c)]?

- Yes
 No

If No, please list the appropriations and a description why they do not justify their expenditures. Add rows to the table as needed.

Chapter 20 Appropriation	Title	Description

BASE BUDGET REVIEW REPORTS

Please indicate any appropriation whose minimum level of funding to achieve objectives is less than the prior fiscal year's base funding [s. 16.423(3)(d)]. Add rows to the table as needed.


Chapter 20 Appropriation	Title	Prior Fiscal Year Budget	Prior Fiscal Year Expended	Minimum Budget Needed

The agency's mission and objectives can be found in the biennial budget submission at the following URL [s. 16.423(3)(e)]:
<https://doa.wi.gov/Pages/StateFinances/CurrentBiennialBudget.aspx>. Please create an agency mission if your agency does not currently have a mission to include in its agency budget request.

OPTIONAL ANALYSIS

This section is available to agencies that want to describe why expenditures varied throughout fiscal quarters and/or years.

--

	9.17.18
Signature, Title	Date