



STATE CONTROLLER'S OFFICE – BULLETIN 01-08-2020

Wisconsin Department of Administration – Division of Executive Budget and Finance

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Year End Payroll Off Cycles

Central Payroll had two rounds of off-cycle payrolls to process year end corrections for W-2 and benefit balances. The first round of the off-cycle payroll corresponds to the usual off cycle schedule to pay employees for errors from PP26, with a payment date of December 20th.

Central Payroll issued an email with the schedule for these off-cycle payrolls, which are listed below.

- PP 27.1 off-cycle was dated 12/20 and payroll confirmed on 12/19. The GL for this off-cycle was posted on 12/24.
- PP 27.2 off-cycle was dated 12/27 and payroll confirmed on 1/5. The GL for this off-cycle will be posted to **December** today (1/8/20) using an accounting date of 12/27/19. This will require the December GL to be temporarily re-opened.

If you have any questions regarding these Year-End Off-Cycles, please contact Karolyn Cassidy at karolyn.cassidy@wisconsin.gov.