



STATE CONTROLLER'S OFFICE – BULLETIN 03-28-2023

Wisconsin Department of Administration – Division of Executive Budget and Finance

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Check Payment and ACH Settlement Dates during STAR Finance System Upgrade

The STAR Finance System will be unavailable beginning on Friday, March 31st at 5:00 PM until approximately 5:00 PM on Sunday, April 2nd for the STAR LEAN PUM Upgrade.

As a precautionary measure, the SCO will process all STAR payments on Friday, March 31st for Friday 3/31 and Monday 4/3. STAR checks will be held at the print center until their Scheduled Due Date. The paper check sorting/ mailing process will then happen as normal. ACH payments will settle with the bank on their scheduled due dates.

Specialized Disbursement Payments will process as normal during the STAR upgrade.

The schedule below shows the check date and ACH settlement date for STAR AP voucher transactions with Scheduled Due Dates between March 31st and April 3rd.

Calendar Date	Process	SCO use: Scheduled due date
03/31/2023 AM	Normal Friday 03/31 pay cycles	03/31/2023 (checks, LGIP, Netting) 04/03/2023 (ACH) 03/31/2023 (On-Demand)
03/31/2023 PM*	Simulate Monday 04/03 pay cycles	04/03/2023 (checks, LGIP, Netting) 04/04/2023 (ACH)

***Please note that vouchers must be approved and posted in STAR no later than 11:30 AM on Friday, March 31st or the payment may not be made until Tuesday 04/04 for Checks or Wednesday 04/05 for ACH.**

If the STAR system is available at 6:00 AM on Monday, April 3rd, SCO will run all pay cycles as normal. This process will pick up any additional payments that are ready to be paid.

If you have any questions or concerns regarding the above payment schedule, please contact SCO Accounting Services by email at DOAEBFSCOAccountingServices@wisconsin.gov.